GREAT LAKES
Truck Driving School

2026-2027 Catalog

Great Lakes Truck Driving School

27740 Royalton Rd.
Columbia Station, OH 44028
(440) 236-3436

ALSO NOW

4457 Navarre Rd. SW
Canton, OH 44706
(330) 546-0071

www.greatlakestds.com

Updated August 24, 2026

#1309-1898 Updated 8/24/2026

TABLE OF CONTENTS

Administration & Faculty Roster 3
School History 3
Mission Statement 4
Institutional Philosophy 4
General Information 4
Non-Federal Loan Options 4
Training Grants 4
Veteran Funding 4
Payment Plans 4
Alumni Grant 4
Admissions Procedures 5
DOT Medical Exam and Commercial Learner's Permit 5
Cancellation and Settlement Policy 5
Date of Determination 6
Refund Policy 6
Record Keeping 6
Veterans Refund Policy Addendum 6-a
Tuition 7
Fees 7
Additional Training CDL Testing Policy 7
Retest Fees 7
Additional Training Time 8
Test Date Policy 8
Out of State Testing 8
Standards of Satisfactory Academic Progress 8
Elements of SAP 8-11
Theory (CDL) 8
Theory (Heavy Equipment) 8
Laboratory (Heavy Equipment) 8
Laboratory (CDL) 9
Unsatisfactory Progress 9
Incomplete Grades 9
Withdrawals 9
Appeal 9
Re-Entry 9
Incremental Reviews 9-10
Maximum Timeframe 10
Attendance Policy 10
Make-Up Time 10
Tardiness 10
Leave Policy 10
Transfer Policy 11
Pursuit of a Second Program 11
Repeating Programs 11
Remedial Courses 11
Ohio Department of Public Safety (CLOCK HOUR DEFINITION) 11
Commercial Learner's Permit (CLP) Policy 11
Americans with Disabilities Act 11
Non-Discrimination Policy 12
Placement Assistance Program 12
Student Conduct Policy 13

Termination	13
Grievance Definitions	13
Procedure for Filing a Grievance	13
Compliant/Grievance Procedure	13
Student Responsibility	13
Management and Policy Group Responsibility	13
Firearms/Weapons	14
Random Drug/Alcohol Testing	14
Student Services	14
Continuation of Training	14
Ohio Relay Service	14
Medical and Safety Requirements	15
Training Ratios	15
Classroom & Lab Breaks	15
Snow Days/Delays	15
Certificate of Completion	15
Training Facilities	15
Classrooms	15
Driving Range	15
Heavy Equipment	15
Road	15
Premier Training Program (440 Clock Hours)	16-20
CDL Skills / Heavy Equipment Training Program (320 Clock Hours)	21-24
CDL Skills Training Program (160 Clock Hours)	25-28
CDL Skills Training Program (160 Clock Hours) **– CANTON**	29
Heavy Equipment & Construction Safety Course (160 Clock Hours)	30-31
Crane Operations Training Program (120 Clock Hours)	32-33
Straight Truck / Bus Training Program (100 Clock Hours)	34-36
Straight Truck / Bus Training Program (100 Clock Hours) **– CANTON**	37
CDL Refresher Course	38

James R. Young, President		
Don Mutters Authorizing Official Business Development	**Almeda Norr** Authorizing Official School Director	**Melissa Moreno** Authorizing Official Financial Aid / AR
Kim Blevins Bookkeeper	**Paulette Moncini** Authorizing Official Student Registrar	**Mark Garrett** Operations Manager
	Chris Allen Authorizing Official Admissions Director	
Training Managers (Years of Industry Experience)		
Jim Kazee (32) H.S. Diploma	**Robert Savage (15)** H.S. Diploma	**Dwayne Claytor (24)** H.S. Diploma
	Courtney R. Ajamie (10) H.S. Diploma	
Full-Time & Part-Time CDL Instructors (Years of Experience)		
Matt Henderson (34) H.S. Diploma	**Mark Garrett (21)** H.S. Diploma	**Robert Kennell Sr. (22)** H.S. Diploma
Courtney R. Ajamie (10) H.S. Diploma	**William Lamb (40) (PT)** H.S. Diploma	**David B. Bosworth (34)** H.S. Diploma
Zachary Lester (11) H.S. Diploma	**Shannon Smith (28)** H.S. Diploma	**John Tuczynski (50)** H.S. Diploma
	Bruce Early (43) H.S. Diploma	
Examiners & CDL Instructors (Years of Experience)		
Stanton Hively (25) H.S. Diploma	**Marvin Walters (25)** H.S. Diploma	**Robert Ferrara (33)** H.S. Diploma
Heavy Equipment / Crane Instructors (Years of Experience)		
Robert Kennel (22) H.S. Diploma 1986	**Howard Justice - Consultant (42)** H.S. Diploma	**Robert Savage (15)** H.S. Diploma

GREAT LAKES TRUCK DRIVING SCHOOL IS:

- **Approved by the State Board of Career Colleges and Schools.** Reg Number 10-09-1944T
- **Approved for the Training of Veterans by State Approving Agency of Ohio**
- **Licensed by the Ohio Department of Public Safety.** License Number 1309-1898
- **Licensed & Regulated by the Driver Training Program Office,** a division of the Bureau of Motor Vehicles, 1970 West Broad Street, Columbus, OH 44223.

SCHOOL HISTORY

Great Lakes Truck Driving School, Inc. (GLTDS) was founded in 2008 and is a privately held corporation and owned by James Young.

Our 28-acre training facility was formalized at 27740 Royalton Road in Columbia Station, Ohio. The courses of instruction formulated by GLTDS are to provide the knowledge, theories and practical training that form the basis of professionalism of Great Lakes Truck Driving School, Inc. for both men and women. Instruction is conducted by trained professionals whose experience enables them to give quality training to students who will be an asset to his/her employer.

MISSION STATEMENT

Our success is measured in direct proportion to the success of our students. Our goal is to provide quality instructional programs in a student-centered culture built on respect, encouragement, and continuous support; while empowering students with the foundation for a lifetime of success.

INSTITUTIONAL PHILOSOPHY

GLTDS offers training programs in professional truck-driver training, heavy equipment operation, and crane operation. The school provides its students with the skills necessary to be safe, highly qualified industry professionals. The instructors are greatly experienced in their area of instruction and are well qualified to instruct students that are new to the industry or seeking advancement in their current career. To ensure that our graduates have the marketable skills they will need to succeed in the workforce, we will focus on continual development through self- assessment, participation in professional organizations, and an open exchange of ideas with the community as well as employers.

GENERAL INFORMATION

Great Lakes Truck Driving School firmly believes that education is the right of every individual. Lack of financial resources alone should not be a barrier for attending one's school of choice.

LOAN OPTIONS

The school can provide students with information on non-federal financing options. These loans are made through various financial institutions and acceptance is not guaranteed by the school. The school does not determine loan eligibility for any student. The financial institutions have their own application process and guidelines for loan eligibility.

TRAINING GRANTS

(Administered by various State & County Agencies)

Students may qualify for funding from area government funding agencies. If the Admissions Representative has determined that the applicant may qualify for this type of funding, the applicant will be referred to the appropriate agency after the admissions requirements are met.

VETERAN FUNDING

Veterans are considered a covered individual if they are entitled to educational assistance under chapter 31, Vocational Rehabilitation, or chapter 33, Post 9/11 GI Bill® benefits. Covered individuals may enroll and attend in their selected program beginning as early as the date the individual provides a Certificate of Eligibility (COE) for entitlement to education assistance under chapter 31 or 33 and ending on the earlier of the following dates: the date the payment from the VA is made to the school or 90 days after the date the school certified tuition and fees following the receipt of the COE. The school will not impose any fees or penalties, denial of access to institutional facilities, or additional funds to any covered individual due to delayed disbursements from the Department of Veterans Affairs under chapter 31 or 33.

"GI Bill®" is a registered trademark of the U.S. Department of Veterans Affairs (VA). More information about education benefits offered by VA is available at the official U.S. government website at www.benefits.va.gov/gibill.

PAYMENT PLANS

In some instances, students that are not eligible for need-based funding may be able to set up a Payment Plan with Great Lakes Truck Driving School. This will allow the student to split their tuition into two payments. Eligibility is determined on a case-by-case basis.

ALUMNI GRANT

This grant will be awarded as a tuition credit in the amount of 25% of program tuition. To be eligible for the grant, a student must be a graduate from a different program at Great Lakes Truck Driving School. Any potential student who is a prior graduate of Great Lakes Truck Driving School who applied and is enrolling into a new program will be awarded the grant.

TRANSFER POLICY

Applicants with previous experience or formal training will be evaluated on a case-by-case basis and credit for previous experience may be granted toward the completion of the course. If credit toward completion is granted, the applicant will be admitted to the class on the level determined by Great Lakes Truck Driving School. Course costs will be pro-rated according to the length of time in school training.

ADMISSIONS PROCEDURES

Applicants must be interviewed by an admissions representative of the school, complete a school application, and submit other information which may be required to determine qualifications for enrollment. Students must have an acceptable driving record, pass a DOT physical, drug screen, and meet Admissions Requirements in order to benefit from the program(s) being offered. See individual Program descriptions for additional Admissions Requirements.

A prospective student with a felony record or more than two moving violations within the past three years will be evaluated by Admissions, on an individual basis prior to acceptance for admission. All students are required to obtain a valid commercial learner's permit (CLP) before starting training.

Below is a chart of the Admissions Requirements for every program offered by GLTDS.

PROGRAM	ADMISSIONS REQUIREMENTS
All Programs Containing CDL	A. Must complete a School Application B. Must be at least 18 years old and have held a Class D operator's license for a minimum of 2 years C. Must pass a DOT physical and drug screen D. Must have obtained a Commercial Learner's Permit (CLP) E. Must have less than 6 points on their official Motor Vehicle Record (MVR) F. No DUIs or physical controls within last 3 years G. Must have all payment arrangements accepted by the Fiscal Office prior to class start H. Must be a US Citizen or Eligible Non-Citizen I. Must be able to read, write, and understand the English language J. Students with English as their second language must pass an Entrance Exam prior to class start K. Must have the ability to benefit from the training offered
All Programs Containing Heavy Equipment, Oil, Crane	A. Must complete a School Application B. Must be at least 18 years old and have held a Class D operator's license for a minimum of 2 years C. Must pass a drug screen prior to class start D. Must have all payment arrangements accepted by the Fiscal Office prior to class start E. Must be a US Citizen or Eligible Non-Citizen F. Must be able to read, write, and understand the English language G. Students with English as their second language must pass an Entrance Exam prior to class start H. Must have the ability to benefit from the training offered

DOT MEDICAL EXAM AND COMMERCIAL LEARNER'S PERMIT

The Federal Motor Carrier Safety Administration (FMCSA) requires each student to hold a valid Department of Transportation (DOT) physical examination and negative drug screen to engage in behind-the-wheel training in a commercial motor vehicle (CMV) on public roads or highways. Additionally, regulations set forth under 49 CFR 383.25 require that each student hold a valid license and appropriate Commercial Learner's Permit (CLP) to engage in behind-the-wheel training in CMV on public roads or highways.

CANCELLATION AND SETTLEMENT POLICY

An enrollment agreement may be cancelled within 2 calendar days after the date of signing it provided that the school is notified of the cancellation in writing. If such cancellation is made, the school will promptly refund in full all tuition and fees pursuant to the enrollment agreement. The refund shall be made no later than thirty days after cancellation. This provision shall not apply if the student has already started academic classes

DATE OF DETERMINATION

The date of determination is the day the student notified the school of their intent to withdraw from the program. If a student does not officially withdraw, the date of determination will be the 3rd scheduled day following the student's last day of attendance.

REFUND POLICY

If the student is not accepted into the training program, all monies paid by the student shall be refunded. Refunds for books, supplies, and consumable fees shall be made in accordance with Ohio Administrative Code section 3332-1- 10.1.

The following refund policy applies to all students of GLTDS – Refunds for tuition and refundable fees shall be made in accordance with the following provisions as established by Ohio Administrative Code section 3332-1-10: requires that any program that exceeds 300 clock hours must be broken into academic terms for the purpose of collecting tuition and issuing terms. Refunds in clock hour programs shall be made for each academic term in accordance with the following procedures:

(1) A student who starts class and withdraws before the academic term is 15% complete will be obligated for 25% of tuition and refundable fees
(2) A student who starts class and withdraws after the academic term is 15% complete, but before the academic term is 25% completed will be obligated for 50% of the tuition and refundable fees
(3) A student who starts class and withdraws after the academic term is 25% complete, but before the academic term is 40% completed will be obligated for 75% of the tuition and refundable fees
(4) A student who starts class and withdraws after the academic term is 40% complete will not be entitled to a refund of the tuition and refundable fees
(5) In the case of documented student illness or accident, death in the family, or other circumstances beyond the control of the student, the student shall be entitled to special consideration and the school may settle the account for an amount which is less than that called for by the school's established policy
(6) Collection procedures used by the school must be consistent with the laws and rules applicable thereto
(7) Refunds to various agencies for students who are funded through individual training agreements and drop from the training program will be calculated on a case-by-case basis as determined by the contractual obligation between the school and agency

The school shall make the appropriate refund within 30 days of the date the school is able to determine that a student has withdrawn or has been terminated from a program. Refunds shall be based upon the last date of a student's attendance or participation in an academic school activity.

The following chart outlines the parameters of the programs and the application of this refund policy:

Program Name	Hours	# of Terms	Hours in Each Term	Lab vs. Theory	
Premier Training Program	440	2	220	320	120
CDL Skills/Heavy Equipment Training Program	320	2	160	240	80
CDL Skills Training Program	160	1	160	120	40
Heavy Equipment & Construction Safety Course	160	1	160	120	40
Crane Operations Training Program	120	1	120	80	40
Straight Truck/Bus Training Program	100	1	100	60	40

RECORD KEEPING

Great Lakes Truck Driving School Inc. will maintain all student records including grades and transcripts for a minimum of three (3) years from graduation.

CATALOG ADDENDUM

VETERANS REFUND POLICY

In the event that veterans or their eligible persons sponsored as students under Chapters 30, 32, 35 of Title 38 and Chapter 1606 or Title 10 U.S. Code, fail to enter the Program or withdraw or are discontinued therefrom at any time prior to completion, the amount charged for tuition, fees and other charges shall not exceed the approximate pro rata portion of the total charges for tuition, fees and other charges that the length of the non-accredited program bears to its total length. A registration fee of $10 need not be refundable: any amount beyond that is subject to pro ration and refund (CFR 21.4254(c) (13)). The pro rata portion may not vary more than 10 percent of the total costs for tuition, fees, and other charges.

A copy of this policy will be provided to all students receiving educational benefits from the Veterans Administration.

TUITION

Tuition will be charged by term for any program over 300 clock hours. Tuition and fees are subject to change at the school's discretion. Any tuition or fee increase will become effective for the class start following student notification.

Program	Hours	Tuition	Term Tuition	Fees	Total
Premier Training Program	440	$27,180	$13,590	$315	$27,495
CDL Skills / Heavy Equipment Training Program	320	$12,680	$6,340	$315	$12,995
CDL Skills Training Program	160	$6,480	N/A	$315	$6,795
Heavy Equipment & Construction Safety Course	160	$6,240	N/A	$255	$6,495
Crane Operations Training Program	120	$6,940	N/A	$255	$7,195
Straight Truck/Bus Training Program	100	$4,380	N/A	$315	$4,695

The tuition for any program containing heavy equipment or crane includes a hard hat and safety glasses. Training manuals will be provided for heavy equipment training and will remain the property of the school.

Any fees due will be charged during the first term along with the first term tuition. Once a student reaches the second term (midpoint of their program for any program over 300 clock hours), the second term tuition will be charged.

NON-REFUNDABLE FEES

- Commercial Learner's Permit (CLP) $27
- CDL License $45
- Hazmat Security Threat Assessment (Optional) $86.50
- TWIC (Transportation Worker Identification Credentials) (Optional) $135
- DOT Physical Exam $60
- Drug Screen $60
- Registration Fee $25
- Books, Supplies, & PPE $150
- Pre-Screening Fee (MVR & Background) $20

***Students are responsible for their own meals and transportation to and from school**

ADDITIONAL TRAINING & CDL TESTING POLICY

RETEST FEES

GLTDS will cover the cost of the first CDL State Skills Exams and associated test vehicle rentals for each of our graduates. However, if a student requires a CDL State Skills Exam beyond the first test, the student must call to make payment arrangements and get a new training card. Re-test fees are as follows: *

CDL State Exam Test Fees

- Pre-Trip, Yard, & Road $200
- Yard & Road $150
- Road Only $100

*** Truck rental fees may apply**

ADDITIONAL TRAINING TIME

Great Lakes Truck Driving School will make re-training time available to graduates that do not pass their CDL State Skills Exam the first time. Re-training time will be scheduled by the CDL Coordinator based on availability. The maximum amount of re-training offered is 24 hours.

If the student requires re-training time beyond the maximum, the student will be responsible for the cost of training at the rate of $175 per 4-hour segment (minimum charge of $175) and the test truck rental fee. Additionally, if a student does not show up for their complimentary re-training time, they will be ineligible for any further complimentary re-training time, their State Skills Exam will remain as scheduled, and any future re-training time will be charged to the student at a rate of $175 per 4-hour segment (minimum charge of $175) and the test truck rental fee.

TEST DATE POLICY

Students are responsible for arriving at the CDL State Skills Exam test site at the date and time assigned to them by Great Lakes Truck Driving School. Any changes to this test date and time must be done at least 48 hours in advance. If a student does not adhere to this policy, they will be charged the test fee assessed by the exam site.

OUT OF STATE TESTING

GLTDS will only pay test and test truck fees for CDL State Skills Exams performed in the State of Ohio. Students who choose to take the CDL State Skills Exam outside of the State of Ohio will assume full responsibility for the payment of all test and test truck rental fees applicable in that state.

STANDARDS OF SATISFACTORY ACADEMIC PROGRESS

This policy will apply to all students at Great Lakes Truck Driving School regardless of their funding source. All periods of enrollment count towards SAP (including summer). SAP includes three elements; qualitative (GPA), quantitative (pace; 80% of weeks of program), and maximum timeframe (150% of weeks of program).

GLTDS uses an academic year of 900 Clock Hours/26 Weeks and defines a full-time student as one who attends at least 22 hours per week. A part-time student is defined as one who attends less than 22 hours per week.

ELEMENTS OF SAP

Theory (CDL)

Students will be graded on classroom tests and exercises and must maintain an 80% minimum on all exams. Students who failed a test will be given 2 additional attempts to obtain a passing score. Any student who does not have a passing grade after every re-take attempt has been exhausted, will be terminated from the program.

Theory (Heavy Equipment)

Students will be graded on classroom tests and exercises and must maintain a 70% minimum cumulative score.
Students who failed a test will be given 2 additional attempts to obtain a passing score. Any student who does not have a passing grade after every re-take attempt has been exhausted, will be terminated from the program.

Laboratory (Heavy Equipment)

Students will be graded on a 1-5 scale (see below) and must maintain a 70% minimum cumulative score.

1 = 20% 2 = 40% 3 = 60% 4 = 80% 5 = 100%

Laboratory (CDL)

Students will be graded on maneuver and road assessments given throughout the program to assess progress but will not be included in the students' overall grade. All CDL students must be given a final 2-hour assessment at the end of their CDL hands-on which encompasses the pre-trip, yard, and road. Students must be deemed proficient by the instructor to pass and these grades will be used as the students' overall CDL lab grades. Students will receive up to 3 chances to pass each section of the assessment. If they do not pass by the third attempt, they will fail out of the program.

Unsatisfactory Progress

If any of the above listed violations have been made by the student, the student will be issued a determination of Unsatisfactory Progress.

Incomplete Grades

A student who received a "W" (withdrawal) or "I" (incomplete) must complete the program requirements satisfactorily within 30 days or they will be dropped from the program. If a student demonstrates mitigating circumstances (such as death in the immediate family, serious family illness, etc.) the School President may reinstate the student to their original program of instruction.

Withdrawals

If a student wishes to withdraw, they must submit their request in writing to the Student Registrar's Office. Any student who submits a request will be considered an official withdrawal. Students who do not return from a scheduled Leave of Absence or do not attend for 3 consecutive scheduled days will be considered an unofficial withdrawal. GLTDS does not have a withdrawal passing vs. withdrawal failing policy.

Appeal

A student may appeal the determination of unsatisfactory progress by submitting a written appeal to the School President. The decision of the President shall be final. Special consideration will be made for mitigating circumstances (i.e., illness, death in the family, etc.).

Re-Entry

Re-entrance to the training program after unsatisfactory progress or conduct will be permitted at the discretion of the School. A student who failed to maintain SAP will only be permitted to re-enter the program if they start the program over entirely and would be responsible for the full tuition again. Any student that is dropped for reasons other than conduct or SAP, may re-enter the program and may be credited for previous training through Great Lakes Truck Driving School.
However, the student will only be permitted to re-enroll once and will have the following restrictions:

1. A $400 re-enrollment fee must be paid prior to re-enrolling
2. The student must provide a written statement that is signed and dated ensuring GLTDS that any prior issues which may have affected the student's ability to attend have been resolved and will not be an issue in the next enrollment period.
3. If the student's account is paid in full, the student will be allowed to return to training within 180 days of the drop date. If the student has any remaining balance due, the balance must be paid in full or the school must receive an approval from the funding approval from a funding agency before the School will grant re-entrance into the program. Re-entrance must occur within 180 days of the drop date. Any student wishing to re-enter training must have a valid Driver's License, DOT Physical, and Temporary permit.

Incremental Reviews

The institution completes incremental reviews to verify that students are maintaining SAP to determine if students are eligible for subsequent disbursements after the initial payment period. These incremental reviews will occur once the student has completed 25% of the program and again at midpoint of each program. At each checkpoint in the program, students should have at least a 75% cumulative grade, must have attended at least 80% of their scheduled hours, and must have finished at least the minimum weeks listed on the chart below. If the student does not meet SAP after their first check,

they will be placed on warning. If SAP is not met by midpoint of the program, the student will be terminated from the program. During the hands-on portion of any program which includes CDL, the Training Coordinator will calculate the student's SAP at the halfway point of their range and road training. If the student does not improve within the allotted time, they will be terminated from the program.

Maximum Timeframe

The institution defines the maximum timeframe allowed for students to complete the program as 150% of the total program length (measured in hours).

Attendance Policy

Attendance is crucial to each student's success. Students are expected to be in school every day during their scheduled hours. Those who are not in class will be marked absent. Any student missing 3 consecutive, scheduled days will be terminated from the program. Students are required to have at least an 80% attendance rate throughout their program. Certain programs are regulated by state or federal agencies and may have more stringent requirements. If a student misses any class hours on dates where state-mandated material or other required lessons are taught, or testing takes place, the student may be ineligible to receive the corresponding certificate if the student does not make-up the missed material. If a student is ineligible to receive a certificate due to failure to complete graduation requirements, the student will only be issued a certificate of attendance.

Students who will be absent or tardy for school must call (440)236-3436 prior to the beginning of the day's class session. If leaving a message, please make sure to include your name, the date of your reported tardiness or absence, the reason, and a phone number to reach you. If a student has to leave early for any reason, he/she should inform their instructor and/or the Training Coordinator.

Make-Up Time

Students will not be required to make-up missed hours if the student has completed all the training requirements as state in the Ohio Administrative Code 4501-7-28, NCCER. Make-up time, if necessary, will be scheduled by GLTDS. In certain circumstances, the School may approve make-up time if the student demonstrates extenuating circumstances that led to the absences.

Tardiness

A student will be considered tardy if they arrive to school or return from lunch 5 or more minutes late. After a student is tardy 3 times, the student could be sent home any time thereafter when the student is tardy and will not be permitted to train. GLTDS reserves the right to make exceptions to this tardiness policy in the event of extenuating circumstances.

Leave Policy

All requests for a Leave of Absence (LOA) must be in writing and approved by the Student Services Coordinator. If a student does not follow the procedures, he/she will be considered absent and may be terminated when the student exceeds the maximum absences allowable, as determined by the absence policy for the program he/she is enrolled. LOA requests cannot exceed more than 7 days at a time within a 30-day period without medical documentation showing the necessity to pause training. The maximum number of days allowed for a personal or medical leave is 180 days total. A student may take multiple leaves; however, the combination of total days on leave cannot exceed 180 within a calendar year. Students can submit their requests for a Leave of Absence by visiting our website at www.greatlakestds.com and completing the LOA form.

A LOA may be granted to accommodate a temporary situation which prevents the student from attending regularly.

If a student who is on an approved LOA fails to return to school on the day after the leave expires, the student will be terminated from their course and a refund (if applicable) will be calculated as stated in the school's refund policy and based on the student's last day of attendance. Students taking a medical leave must submit a doctor's excuse within 30 days of the start of the leave for approval and a doctor's release must be submitted to the Student Registrar before returning to training.

Transfer Policy

Students are permitted to transfer between programs at Great Lakes Truck Driving School. Students transferring from one program to a shorter program must request the transfer before completing 80 scheduled clock hours. Students may transfer from one program to a longer program at any time if the transfer is approved by the Student Services Coordinator. Students who transfer programs will receive credit for any related training they have completed towards their new program and will be under the new program's SAP policies at that time. Any transfer credits will count towards the maximum timeframe.

Pursuit of a Second Program

Since Great Lakes Truck Driving School's programs are similar in nature, students are not permitted to enroll into more than one program at a time.

Repeating Programs

Great Lakes Truck Driving School does not allow students to repeat courses. Therefore, standards of satisfactory progress regarding students repeating a course are not applicable.

Remedial Courses

GLTDS does not offer remedial courses.

OHIO DEPARTMENT OF PUBLIC SAFETY (CLOCK HOUR DEFINITION)

Classroom instruction and behind-the-wheel instruction shall consist of no less than sixty minutes for each hour credited toward completion of the required instruction. Time taken for breaks shall not be included when calculating completion of the required instruction (Ohio Administrative Code 4501.7.28 Training Required for the Operation of Commercial Motor Vehicles, Par: E).

Great Lakes Truck Driving School, Inc. shall make all required classroom and behind-the-wheel training available to the student within two hundred seventy days after the first lesson, unless mitigating circumstances occur which shall be documented by the school in the student's record. Mitigating circumstances include health and family issues that disrupt the student's ability to receive training. The declared date for this enrollment shall be_____(Ohio Administrative Code 4501-7-29 CDL School Training Agreements, Par: B, Sec.9).

COMMERCIAL LEARNER'S PERMIT (CLP) POLICY

Each commercial driver's license (CDL) student must acquire a commercial learner's permit (CLP) to engage in the operation of commercial motor vehicle (CMV) during training. Students holding an Ohio driver's license will acquire the appropriate Ohio CLP required for training. (1) Student acquires an appropriate CLP from their resident state, allowing them to train and test in Ohio (check with your out-of-state results), or (2) student transfers their out-of-state driver's license to Ohio, followed by the acquisition of an Ohio CLP (check with your Great Lakes Truck Driving School Admissions Representative first, as there are certain restrictions pertaining to the transfer of an out-of-state driver's license to Ohio), or (3) student has an out of state driver's license and CLP and their Social Security Card.

AMERICANS WITH DISABILITIES ACT

Auxiliary aides and services are available upon request to individuals with hearing or language disabilities.

NON-DISCRIMINATION POLICY

At Great Lakes Truck Driving School, we are dedicated to providing a learning environment free from discrimination and harassment. Discrimination based on race, color, creed, religion (or belief), national origin (or ancestry), sex, gender (including sexual harassment), gender identity or expression, sexual orientation, age, disability, marital status, military status (past, present, or future), or genetic information is not permitted.

This policy applies to all aspects of operation, including:

- Student admissions and enrollment
- Provision of services and benefits
- Selection of contractors, vendors, and volunteers
- Hiring, firing, compensation, and other employment practices

Discrimination, harassment (including sexual harassment), and retaliation against individuals who report discrimination or participate in related investigations are strictly prohibited.

While striving for inclusion, acceptance into programs may depend on meeting eligibility requirements for obtaining a CDL license, including any limitations imposed by the Federal Motor Carrier Safety Regulations (FMCSR). This may include specific requirements such as obtaining a DOT medical card, ability to communicate in English, and meeting driver record eligibility, among others.

Instances of discrimination, harassment, or retaliation should be reported immediately to the School Director.

Great Lakes Truck Driving School is committed to adhering to all applicable federal, state, and local laws, rules, and regulation concerning non-discrimination in education and employment. Reasonable accommodations will be made for students with special needs, in accordance with applicable laws.

Violation of this policy may lead to disciplinary action, including suspension, dismissal, or termination of employment.

PLACEMENT ASSISTANCE PROGRAM

Great Lakes Truck Driving School offers job placement assistance for its students in the following ways:

The school schedules a variety of trucking companies to come into the school and give presentations, take applications and interview for job openings. GLTDS also assumes a full share of responsibility for disseminating its brochures, pamphlets, and school data to industries in need of truck drivers. Job orders are taken from local trucking companies. These job orders are posted on the School's bulletin board to provide current employment needs. The school maintains a list of all job orders from employers. The listing is maintained in a job order spreadsheet in the Placement Department and is available for review to all current students and graduates. Upon completion of a program and following customary placement services, students are granted referrals beyond initial employment as more advanced employment opportunities arise. Students may call the school for additional referrals. Employment Verification forms are completed by company representatives to confirm employment.

It is expressly understood that the school makes no guarantee or warranty that any student will be employed upon completion of their program. All students must obtain his/her own employment.

Program Name	Graduation Rates			Placement Rates			Licensure Rates		
	19-20	20-21	21-22	19-20	20-21	21-22	19-20	20-21	21-22
Straight Truck / Bus Training Program (100)	N/A	100%	96%	N/A	100%	61%	N/A	100%	96%
Crane Operations Training Program (120)	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A
Heavy Equipment & Construction Safety Course (160-HE)	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A
CDL Skills Training Program (160)	90%	93%	93%	83%	88%	93%	95%	95%	93%
CDL Skills / Heavy Equipment Training Program (320)	90%	90%	88%	83%	90%	96%	96%	98%	93%
Premier Driver Development Program (440)	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A

STUDENT CONDUCT POLICY

Students shall, always, conduct themselves in an exemplary manner – both in and out of the classroom. A student may be terminated for:

- Unsatisfactory progress
- Cheating or assisting others with cheating
- Being under the influence or in the possession of intoxicating drinks or illegal drugs while on school property
- Gambling on school property
- Sexual harassment against any student and/or staff member
- Insubordination and/or intolerable conduct
- Willful abuse of equipment
- Excessive absenteeism
- Failure to make payment on dates due
- Any other violation deemed inappropriate by the school

TERMINATION

Violations of the above policies regarding tardiness, absence, make-up work or conduct shall constitute reason for termination. Causes for dismissal will be provided in writing and a refund, if applicable, will be prorated according to the cancellation and settlement policy.

GRIEVANCE DEFINITIONS

- A grievance is dissatisfaction with some condition in training. The purpose of the grievance procedure is to secure equitable solutions to the problem that may, from time to time, arise affecting the welfare or training conditions of Students. These proceedings will be kept as informal and confidential as may be appropriate.
- An "aggrieved person" shall be defined as the student making the claim. Any aggrieved person may present his/her complaint through this procedure. No pressure shall be brought to discourage the student from presenting his/her complaint nor shall he/she be discriminated against in any manner whatsoever for having done so.

PROCEDURE FOR FILING A GRIEVANCE

An aggrieved person shall, within 2 scheduled working days after the event of condition, which is the basis of the grievance, seek a solution to the grievance by requesting, in writing, a conference with the President. The School President shall review the case with all relevant parties. A written record of the meeting must be made and signed by both parties and kept on file. A decision concerning the disposition for the grievance will be issued, in writing, to all parties involved within 3 working days.

COMPLAINT / GRIEVANCE PROCEDURE

All student complaints should be first directed to the school personnel involved. If no resolution is forthcoming, a written complaint shall be submitted to the School. Whether or not the problem or complaint has been resolved to his/her satisfaction by the school, the student may direct any problem or complaint to the Executive Director, State Board of Career Colleges and Schools, 30 East Broad Street, Suite 2481, Columbus, OH 43215, Phone 614-466-2752, toll free 877-275-4219.

STUDENT RESPONSIBILITY

- The student has specific responsibilities and rights in following the established channels in processing of his/her complaint
- The student should follow the grievance process in the order presented to insure full consideration of his/her appeal. An appeal will be considered settled if not presented to the next higher step within the established time limits.
- Students involved in the complaint process are to maintain respect for all parties involved and discuss matters with relevant parties only.

MANAGEMENT AND POLICY GROUP RESPONSIBILITY

Supervisors and appropriate policy group members have definite responsibilities in the proper processing of grievances directed to them by students. They are responsible for the following:

- Providing copies of all correspondence concerning an appeal to the next higher level of supervision
- Exercising fair and just consideration in their efforts to resolve appeals
- Providing sufficient time for a thorough review of the appeal with the student and any other parties involved
- Conducting a hearing of the appeal with all parties involved in a manner which permits full expressions of various points of view
- Preparing a report on the appeal's review at his/her level, setting forth the conditions giving rise to the appeal, analysis of the difficulty, and the action taken to resolve the appeal
- Participating in the review at each successive appeal level
- All supervisory staff representing Great Lakes Truck Driving School will maintain confidentiality concerning any grievances, hearings, or the appeal process. Media or other forms of public communication concerning the agency's position on the matter must be approved by the President. Supervisory staff is to discuss the matter with relevant parties involved only.

These actions are deemed necessary to the good name of the school and staff person(s) involved in the process.

FIREARMS / WEAPONS

Fire arms and weapons are prohibited on school property, trucks, and/or at any school function. Any student in violation of this policy will be immediately terminated.

RANDOM DRUG / ALCOHOL TESTING

The names of current students will be added to a pool from which students could be randomly selected for a drug or alcohol test. Any student involved in an accident will be sent for a drug/alcohol screen. Any damage caused to school property will be the financial responsibility of the student if the student was found to be under the influence of drugs and/or alcohol at the time of the accident.

STUDENT SERVICES

Students are encouraged to schedule a visit with the Student Services Coordinator if there is a problem with housing, transportation, or any other area that would interfere with a student's attendance or progress.

CONTINUATION OF TRAINING

A student may be awarded a continuation of training if the student has shown considerable effort to achieve the skills necessary to complete training or has had to overcome extenuating circumstances to continue his/her course of instruction.

OHIO RELAY SERVICE

Individuals who have speech or hearing impairments may call the Ohio Relay Service at 1-800-750-0750.

MEDICAL AND SAFETY REQUIREMENTS

Employers may comply with medical and safety requirements established under other Federal laws without violating the ADA. Federal Highway Administration requires medical examinations and evaluations of interstate truck drivers.

TRAINING RATIOS

The following training ratios are for all programs listed in this catalog.

	Student/Vehicle Ratio	Instructor/Student Ratio	Student/Heavy Equip. Ratio
Classroom	N/A	Maximum 1:50	N/A
Yard	2:1	Maximum 1:8	N/A
Road	4:1	Maximum 1:4	N/A

CLASSROOM & LAB BREAKS

Students receive a ½ hour break for lunch. Break time will not be credited towards training time.

SNOW DAYS / DELAYS

GLTDS may cancel or delay classes depending on weather conditions. If school is delayed or canceled, notification will be aired on Fox 8 News and posted on the Great Lakes Truck Driving School Facebook page.

CERTIFICATE OF COMPLETION

Students who meet all course requirements and maintain Satisfactory Academic Progress will be awarded a Certificate of Completion. This certificate will be included in a graduation packet that will be available to the student within thirty days of the student's graduation date.

TRAINING FACILITIES / EQUIPMENT

TRAINING FACILITIES

Great Lakes Truck Driving School facility encompasses a 28-acre training center situation at 27740 Royalton Rd. Columbia Station, OH 44028. GLTDS does not have special facilities for handicapped individuals.

CLASSROOMS

There are 3 classrooms available for training. Each classroom is equipped with a variety of audio-visual training equipment which aids the support of the training curriculum.

DRIVING RANGE

The yard area is used for lab instruction and development of maneuvering skills such as straight line, offset backing, parallel parking, and alley dock. Equipment used for yard instruction includes conventional type tractors, straight trucks, bus and trailers of various lengths.

HEAVY EQUIPMENT

Approximately four acres is designated for training on various types of heavy equipment. The terrain will allow students to gain experience operating heavy equipment on a variety of slopes and grades.

ROAD

On the road training provides students with driving experience on both two-lane roads and interstates. Students will also gain experience in both rural and city traffic situations.

PREMIER TRAINING PROGRAM (440 CLOCK HOURS)

CLASS A / HEAVY EQUIPMENT / MOBILE CRANE

CDL CLASSROOM INSTRUCTION 48 HRS

Classroom instruction introduces students to the trucking industry; its regulations, laws, taxes, and standards. It covers a wide range of subjects to strengthen the student's knowledge in truck driving techniques, maneuvers, and safety awareness.

CDL HANDS-ON INSTRUCTION 112 HRS

Yard instruction consists of teaching students how to properly maintain their equipment, couple and uncouple tractor- trailer combination units, perform vehicle inspections, and practice various backing maneuvers to advance the student's skill level. Road instruction introduces the students to various traffic situations and roadway systems to develop safe driving techniques. Students apply speed and space management, visual search, communication shifting techniques, double clutching, progressive shifting, and defensive driving techniques to safely operate a tractor-trailer.

HEAVY EQUIPMENT OPERATION 160 HRS

Heavy Equipment Operation provides students with the basic skills and fundamentals needed to obtain an entry level position in the Heavy Equipment field. Students will receive NCCER Core Curriculum and Level One Certifications. Modular credit will be applied for NCCER Levels Two and Three. Certifications are granted on various pieces of equipment.

MOBILE CRANE 120 HRS

Classroom instruction introduces students to the mobile crane. It covers a wide range of subjects including basic principles, rigging practices, crane safety, load dynamics, lift planning, and more. Hands-on training will allow the students to become familiar with the mobile crane and practice working on safety, movements, and lifts. Training will cover hand signals, charts, serial numbers, machine setup, crane stability, maneuvering the machine, rigging & rigging hardware, extending the riggers, and different picks.

TOTAL PROGRAM HOURS ---------- 440 HRS

PROGRAM OBJECTIVES

This program is designed for individuals who have no previous tractor-trailer experience or equipment operating experience and want an extensive training program that provides opportunities for graduates in truck driving, equipment operation, and oilfield jobs. This program includes classroom instruction designed to help students pass the CDL Skills Exam, operate heavy equipment in a hands-on environment, and obtain several safety credentials valuable to the oil and gas industry, and gain crane experience. Training prepares students for the CDL Skills Exam and entry-level employment as a tractor-trailer driver, equipment operator, oilfield industry, or mobile crane operator.

THE OHIO DEPARTMENT OF PUBLIC SAFETY TRAINING REGULATIONS

The Department of Public Safety's training regulations requires students to receive a minimum of 40 hours behind-the-wheel training time. To comply with these regulations, each student will receive a minimum of 10 hours of behind-the-wheel instruction time during on- yard training and 10 hours of behind-the-wheel time during on-road training. The balance of 20 hours behind-the-wheel instruction can be allocated to yard training or road instruction (at the instructor's discretion) depending on the needs of the student. OAC 4501-7-28(k)

TRAINING ORDER

The order of training sections is subject to change pending the best interest of the student, weather conditions, etc. In the event that changes occur, students will still receive the full amount of training hours detailed within each component.

PREMIER TRAINING PROGRAM (440): SUBJECT OUTLINE

HEAVY EQUIPMENT OPERATION

NCCER Core

- Core curriculum is the foundation for the Contren Learning series created by the NCCER. Topics include: basic safety, introduction to construction math, introduction to hand tools, power tools, and blueprints. Core curriculum also includes basic rigging, communication skills, and basic employability skills.

NCCER Level I

- Heavy Equipment Operations Level I contains an introduction to the trade, heavy equipment safety, identification of heavy equipment, basic operational techniques, operation of utility tractors and heavy-duty articulated tractors as used in the construction industry, and grades part I.

NCCER Level II

- This session contains introduction to earthmoving, dump trucks, rollers, scrapers, loaders, forklifts, excavation math, grades part II, and civil blueprint reading.

NCCER Level III

- This session contains introductory skills for dozers, backhoes, and excavators. Lab Training
- This portion of the course offers hands-on training for various pieces of equipment in the yard.

CDL TRAINING

CLASSROOM

- Orientation
- Traffic Laws
- Rules & Regulations of PUCO
- Pre- & Post-Trip Inspections
- Federal Motor Carrier Safety Regulations
- CDL Requirements
- Backing & Docking
- Coupling & Uncoupling
- Vehicle Braking, Lighting & Emergency Equipment
- Occupant Protection Devices
- Control Systems & the Dashboard
- Basic Control & Handling
- Shifting & Operating Transmissions
- Distracted Driving
- Night Operation
- Great Lakes Driver Safety Course
    - Visual Search / No Zone
    - Communications
    - Speed Management
    - Space Management
- Defensive Driving
- Extreme Driving Conditions
- Hazard Perception
- Registration & Licensing Laws
- State Test – Practice Test
- Skid Control & Recovery, Jackknifing, & Other Emergencies
- Railroad-Highway Grade Crossings & Emergency Notification / Proper Public Thoroughfare Railroad
- Special Taxes
- Identification & Diagnosis of Malfunctions
- Roadside Inspections

- Maintenance
- Handling & Documenting Cargo
- Environmental Compliance Issues
- Emerging Commercial Motor Vehicle Safety Technologies
- Fatigue & Wellness Awareness
- CSA / Driver Safety Ratings
- Special Rigs
- The Effects of Driver Fatigue
- Crash Reporting & Financial Responsibility Laws
- Accidents & Breakdowns
- Post-Crash Procedures
- Human Trafficking
- Hazmat
- Courteous Driving Practices
- CMV "No Zone"
- Safe Driving Practices / Distracted Driving
- FMCSR DOT Open Book Exam
- Crossing the Canadian Border
- External Communication
- Whistleblower / Coercion
- Basic Business Practice
- Map Reading
- Trip Planning
- Log Books
- Practice Logs
- Hours of Service
- Log Exam
- Drugs & Alcohol
- Medical Requirements
- Yard Orientation
- Placement Presentation
- Final Exam

YARD & ROAD INSTRUCTION

Preventative Maintenance

- Students learn the basic components of preventative maintenance including troubleshooting, changing of lights, filters and replacement, air brake system maintenance, checking for proper lubrication levels, tire conditions and pressure, and record keeping.

Vehicle Pre-Trip Inspections / Straight-Line Backing

- Educates and emphasizes the importance of systematic vehicle inspections. The student will learn the necessary skills for proper inspection procedures along with the carriers' and driver's legal responsibilities regarding the daily inspection of their tractor and trailer. The student will also develop the necessary skills to successfully straight-line back a tractor-trailer unit.

Coupling & Uncoupling

- Provides students with the exact steps to safety and properly couple and uncouple standard tractor and trailer combinations. Problems commonly associated with coupling and uncoupling are identified and possible solutions are provided.

Backing Maneuvers

- Provides the students with the necessary skills to perform various backing maneuvers. Students practice offset backing left/right, alley dock, and parallel parking.

Road Training

- This portion of training provides students with behind-the-wheel experience in various traffic situations and on various roadway systems. Students apply speed and space management, visual search, communication, shifting techniques, double clutching, progressive shifting, and defensive driving techniques to safely operate a tractor- trailer.

MOBILE CRANE OPERATIONS

NCCER Level I

- Mobile Crane Operations Level I contains orientation to the trade, basic principles of cranes, rigging practices, crane communications, crane safety and emergency procedures, and operating a crane.

NCCER Level II

- Mobile Crane Operations Level II contains machine power flow, computer aids / operator aids, wire rope, mobile crane maintenance and inspections, load dynamics, transporting requirements, and on-site equipment movement.

NCCER Level III

- Mobile Crane Operations Level III contains load charts, lift planning, telescopic boom attachment assembly & disassembly, lattice boom assembly & disassembly, hoisting personnel, and advanced operational techniques.

Lab Training

- This portion of the course offers hands-on training for mobile crane operation.

SCHEDULE (440 Hr.)

Full-time Schedule – 11 Weeks; CDL Classroom Monday – Friday 8:00 AM – 4:30 PM

Start Date	Expected Graduation Date	Holiday
07/21/25	10/13/25	Labor Day 9/01/25
08/18/25	11/11/25	Labor Day 9/01/25
09/15/25	12/09/25	Thanksgiving 11/27/25, Black Friday 11/28/25
10/13/25	01/14/26	Thanksgiving 11/27/25, Black Friday 11/28/25 Christmas & New Years Week 12/25/25 to 1/1/26
11/10/25	02/12/26	Thanksgiving 11/27/25, Black Friday 11/28/25 Christmas & New Years Week 12/25/25 to 1/1/26 Martin Luther King Jr. Day / In-Service Day 1/19/26
12/08/25	03/10/26	Thanksgiving 11/27/25, Black Friday 11/28/25 Christmas & New Years Week 12/25/25 to 1/1/26 Martin Luther King Jr. Day / In-Service Day 1/19/26
01/12/26	03/30/26	MLK Day 01/19/26 - Inservice
02/09/26	04/24/26	
03/09/26	05/22/26	
04/06/26	06/23/26	Memorial Day 05/25/26, Juneteenth 06/19/26 – Inservice
05/04/26	07/21/26	Memorial Day 05/25/26, Juneteenth 06/19/26 – Inservice
06/01/26	08/18/26	Juneteenth 06/16/26 – Inservice
06/29/26	09/14/26	Labor Day 9/07/26

***Expected Graduation Date is the student's graduation date if perfect attendance is maintained and there are no other school closures or delays**

CDL SKILLS / HEAVY EQUIPMENT TRAINING PROGRAM (320 CLOCK HOURS)

CLASS A / HEAVY EQUIPMENT

HEAVY EQUIPMENT OPERATION — 160 HRS

Heavy Equipment Operation provides students with the basic skills and fundamentals needed to obtain an entry level position in the Heavy Equipment field. Students will receive NCCER Core Curriculum and Level One Certifications. Modular credit will be applied for NCCER Levels Two and Three. Certifications are granted on various pieces of equipment.

CDL CLASSROOM INSTRUCTION — 48 HRS

Classroom instruction introduces students to the trucking industry; its regulations, laws, taxes, and standards. It covers a wide range of subjects to strengthen the student's knowledge in truck driving techniques, maneuvers, and safety awareness.

CDL YARD & ROAD INSTRUCTION — 112 HRS

Yard instruction consists of teaching students how to properly maintain their equipment, couple and uncouple tractor- trailer combination units, perform vehicle inspections, and practice various backing maneuvers to advance the student's skill level. Road instruction introduces the students to various traffic situations and roadway systems to develop safe driving techniques. Students apply speed and space management, visual search, communication shifting techniques, double clutching, progressive shifting, and defensive driving techniques to safely operate a tractor-trailer.

TOTAL PROGRAM HOURS ---------- 320 HRS

PROGRAM OBJECTIVES

This program is designed for individuals who have no previous tractor-trailer experience or equipment operating experience and want an extensive training program that provides opportunities for graduates in truck driving, equipment operation, and oilfield jobs. This program includes classroom instruction designed to help students pass the CDL Skills Exam, operate heavy equipment in a hands-on environment, and obtain several safety credentials valuable to the oil and gas industry. Training prepares students for the CDL Skills Exam and entry-level employment as a tractor-trailer driver, equipment operator, or entry into the oilfield industry.

THE OHIO DEPARTMENT OF PUBLIC SAFETY TRAINING REGULATIONS

The Department of Public Safety's training regulations requires students to receive a minimum of 40 hours behind-the- wheel training time. To comply with these regulations, each student will receive a minimum of 10 hours of behind-the- wheel instruction time during on-yard training and 10 hours of behind-the-wheel time during on-road training. The balance of 20 hours behind-the-wheel instruction can be allocated to yard training or road instruction (at the instructor's discretion) depending on the needs of the student. OAC 4501-7-28(k)

TRAINING ORDER

The order of training sections is subject to change pending the best interest of the student, weather conditions, etc. If changes occur, students will still receive the full amount of training hours detailed within each component.

CDL SKILLS / HEAVY EQUIPMENT TRAINING PROGRAM (320): SUBJECT OUTLINE

HEAVY EQUIPMENT OPERATION

NCCER Core

- Core curriculum is the foundation for the Contren Learning series created by the NCCER. Topics include: basic safety, introduction to construction math, introduction to hand tools, power tools, and blueprints. Core curriculum also includes basic rigging, communication skills, and basic employability skills.

NCCER Level I

- Heavy Equipment Operations Level I contains an introduction to the trade, heavy equipment safety, identification of heavy equipment, basic operational techniques, operation of utility tractors and heavy-duty articulated tractors as used in the construction industry, and grades part I.

NCCER Level II

- This session contains introduction to earthmoving, dump trucks, rollers, scrapers, loaders, forklifts, excavation math, grades part II, and civil blueprint reading.

NCCER Level III

- This session contains introductory skills for dozers, backhoes, and excavators.

CLASSROOM

- Orientation
- Traffic Laws
- Rules & Regulations of PUCO
- Pre- & Post-Trip Inspections
- Federal Motor Carrier Safety Regulations
- CDL Requirements
- Backing & Docking
- Coupling & Uncoupling
- Vehicle Braking, Lighting & Emergency Equipment
- Occupant Protection Devices
- Control Systems & the Dashboard
- Basic Control & Handling
- Shifting & Operating Transmissions
- Distracted Driving
- Night Operation
- Great Lakes Driver Safety Course
    - Visual Search / No Zone
    - Communications
    - Speed Management
    - Space Management
- Defensive Driving
- Extreme Driving Conditions
- Hazard Perception
- Registration & Licensing Laws
- State Test – Practice Test
- Skid Control & Recovery, Jackknifing, & Other Emergencies
- Railroad-Highway Grade Crossings & Emergency Notification / Proper Public Thoroughfare Railroad Special Taxes
- Identification & Diagnosis of Malfunctions
- Roadside Inspections
- Maintenance
- Handling & Documenting Cargo

- Environmental Compliance Issues
- Emerging Commercial Motor Vehicle Safety Technologies
- Fatigue & Wellness Awareness
- CSA / Driver Safety Ratings
- Special Rigs
- The Effects of Driver Fatigue
- Crash Reporting & Financial Responsibility Laws
- Accidents & Breakdowns
- Post-Crash Procedures
- Human Trafficking
- Hazmat
- Courteous Driving Practices
- CMV "No Zone"
- Safe Driving Practices / Distracted Driving
- FMCSR DOT Open Book Exam
- Crossing the Canadian Border
- External Communication
- Whistleblower / Coercion
- Basic Business Practice
- Map Reading
- Trip Planning
- Log Books
- Practice Logs
- Hours of Service
- Log Exam
- Drugs & Alcohol
- Medical Requirements
- Yard Orientation
- Placement Presentation
- Final Exam

YARD & ROAD INSTRUCTION

Preventative Maintenance

- Students learn the basic components of preventative maintenance including troubleshooting, changing of lights, filters and replacement, air brake system maintenance, checking for proper lubrication levels, tire conditions and pressure, and record keeping.

Vehicle Pre-Trip Inspections / Straight-Line Backing

- Educates and emphasizes the importance of systematic vehicle inspections. The student will learn the necessary skills for proper inspection procedures along with the carriers' and driver's legal responsibilities regarding the daily inspection of their tractor and trailer. The student will also develop the necessary skills to successfully straight-line back a tractor-trailer unit.

Coupling & Uncoupling

- Provides students with the exact steps to safety and properly couple and uncouple standard tractor and trailer combinations. Problems commonly associated with coupling and uncoupling are identified and possible solutions are provided.

Backing Maneuvers

- Provides the students with the necessary skills to perform various backing maneuvers. Students practice offset backing left/right, alley dock, and parallel parking.

Road Training

- This portion of training provides students with behind-the-wheel experience in various traffic situations and on various roadway systems. Students apply speed and space management, visual search, communication, shifting techniques, double clutching, progressive shifting, and defensive driving techniques to safely operate a

SCHEDULE (320 Hr.)

Full-time Schedule – 8 Weeks; CDL Classroom Monday – Friday 8:00 AM – 4:30 PM

Start Date	Expected Graduation Date	Holiday
07/07/25	08/29/25	
08/04/25	09/29/25	Labor Day 09/01/25
09/02/25	10/27/25	Labor Day 09/01/25
09/29/25	11/21/25	
10/27/25	12/23/25	Thanksgiving 11/27/25, Black Friday 11/28/25
11/24/25	01/28/26	Thanksgiving 11/27/25, Black Friday 11/28/25 Christmas Week 12/25/25 – 1/1/26
01/12/26	03/09/26	MLK Day 01/19/26 - Inservice
02/09/26	04/03/26	
03/09/26	04/24/26	
04/06/26	06/01/26	Memorial Day 05/25/26
05/04/26	06/30/26	Memorial Day 05/25/26, Juneteenth 06/19/26 – Inservice
06/01/26	07/27/26	Juneteenth 06/19/26 – Inservice
06/29/26	08/21/26	

***Expected Graduation Date reflects the student's graduation date if perfect attendance is maintained and there are no other school closures or delays**

CDL SKILLS TRAINING PROGRAM (160 CLOCK HOURS)

CLASS A

CLASSROOM INSTRUCTION 48 HRS

Classroom instruction introduces students to the trucking industry; its regulations, laws, taxes, and standards. It covers a wide range of subjects to strengthen the student's knowledge in truck driving techniques, maneuvers, and safety awareness.

YARD & ROAD INSTRUCTION 112 HRS

Yard instruction consists of teaching students how to properly maintain their equipment, couple and uncouple tractor- trailer combination units, perform vehicle inspections, and practice various backing maneuvers to advance the student's skill level. Road instruction introduces the students to various traffic situations and roadway systems to develop safe driving techniques. Students apply speed and space management, visual search, communication, shifting techniques, double clutching, progressive shifting, and defensive driving techniques to safely operate a tractor-trailer.

TOTAL PROGRAM HOURS ---------- 160 HRS

PROGRAM OBJECTIVES

This program is designed for individuals who have no previous tractor-trailer experience. Training prepares students for the CDL Skills Exam and entry-level employment as a tractor-trailer driver.

THE OHIO DEPARTMENT OF PUBLIC SAFETY TRAINING REGULATIONS

The Department of Public Safety's training regulations requires students to receive a minimum of 40 hours behind-the- wheel training time. To comply with these regulations, each student will receive a minimum of 10 hours of behind-the- wheel instruction time during on-yard training and 10 hours of behind-the-wheel time during on-road training. The balance of 20 hours behind-the-wheel instruction can be allocated to yard training or road instruction (at the instructor's discretion) depending on the needs of the student. OAC 4501-7-28(k)

TRAINING ORDER

The order of training sections is subject to change pending the best interest of the student, weather conditions, etc. In the event that changes occur, students will still receive the full amount of training hours detailed within each component.

CDL SKILLS TRAINING PROGRAM (160 CLOCK HOURS): SUBJECT OUTLINE

CLASSROOM

- Orientation
- Traffic Laws
- Rules & Regulations of PUCO
- Pre- & Post-Trip Inspections
- Federal Motor Carrier Safety Regulations
- CDL Requirements
- Backing & Docking
- Coupling & Uncoupling
- Vehicle Braking, Lighting & Emergency Equipment
- Occupant Protection Devices
- Control Systems & the Dashboard
- Basic Control & Handling
- Shifting & Operating Transmissions

- Distracted Driving
- Night Operation
- Great Lakes Driver Safety Course
    - Visual Search / No Zone
    - Communications
    - Speed Management
    - Space Management
- Defensive Driving
- Extreme Driving Conditions
- Hazard Perception
- Registration & Licensing Laws
- State Test – Practice Test
- Skid Control & Recovery, Jackknifing, & Other Emergencies
- Railroad-Highway Grade Crossings & Emergency Notification / Proper Public Thoroughfare Railroad
- Special Taxes
- Identification & Diagnosis of Malfunctions
- Roadside Inspections
- Maintenance
- Handling & Documenting Cargo
- Environmental Compliance Issues
- Emerging Commercial Motor Vehicle Safety Technologies
- Fatigue & Wellness Awareness
- CSA / Driver Safety Ratings
- Special Rigs
- The Effects of Driver Fatigue
- Crash Reporting & Financial Responsibility Laws
- Accidents & Breakdowns
- Post-Crash Procedures
- Human Trafficking
- Hazmat
- Courteous Driving Practices
- CMV “No Zone”
- Safe Driving Practices / Distracted Driving
- FMCSR DOT Open Book Exam
- Crossing the Canadian Border
- External Communication
- Whistleblower / Coercion
- Basic Business Practice
- Map Reading
- Trip Planning
- Log Books
- Practice Logs
- Hours of Service
- Log Exam
- Drugs & Alcohol
- Medical Requirements
- Yard Orientation
- Placement Presentation
- Final Exam

YARD & ROAD INSTRUCTION

Preventative Maintenance

- Students learn the basic components of preventative maintenance including troubleshooting, changing of lights, filters and replacement, air brake system maintenance, checking for proper lubrication levels, tire conditions and pressure, and record keeping.

Vehicle Pre-Trip Inspections / Straight-Line Backing

- Educates and emphasizes the importance of systematic vehicle inspections. The student will learn the necessary skills for proper inspection procedures along with the carriers' and driver's legal responsibilities regarding the daily inspection of their tractor and trailer. The student will also develop the necessary skills to successfully straight-line back a tractor-trailer unit.

Coupling & Uncoupling

- Provides students with the exact steps to safety and properly couple and uncouple standard tractor and trailer combinations. Problems commonly associated with coupling and uncoupling are identified and possible solutions are provided.

Backing Maneuvers

- Provides the students with the necessary skills to perform various backing maneuvers. Students practice offset backing left/right, alley dock, and parallel parking.

Road Training

- This portion of training provides students with behind-the-wheel experience in various traffic situations and on various roadway systems. Students apply speed and space management, visual search, communication, shifting techniques, double clutching, progressive shifting, and defensive driving techniques to safely operate a tractor- trailer.

SCHEDULE (160-A)

Full-time Schedule – 4 Weeks; Monday – Friday 8:00 AM – 4:30 PM

Start Date	Expected Graduation Date	Holiday
07/14/25	08/08/25	
08/04/25	08/29/25	
08/25/25	09/22/25	Labor Day 09/01/25
09/15/25	10/10/25	
10/06/25	10/31/25	
10/27/25	11/21/25	
11/17/25	12/16/25	Thanksgiving 11/27/25 & Black Friday 11/28/25
12/08/25	01/12/26	Christmas Week 12/25/25 – 1/1/26
01/12/26	02/09/26	MLK Day 01/19/26 - Inservice
02/02/26	02/27/26	
02/23/26	03/20/26	
03/16/26	04/10/26	
04/06/26	05/01/26	
04/27/26	05/22/26	
05/18/26	06/15/26	Memorial Day 05/25/26
06/08/26	07/06/26	Juneteenth 06/19/26 – Inservice
06/29/26	07/24/26	

***Expected Graduation Date is the student's graduation date if perfect attendance is maintained and there are no other school closures or delays**

SCHEDULE – PART TIME (160-A)

Night/Weekend Schedule – 8 Weeks, Monday – Friday 5:30 PM – 9:30 PM

Start Date	Expected Graduation Date	Holiday
03/09/26	05/01/26	
05/11/26	07/07/26	Memorial Day 05/25/26, Juneteenth 06/19/26 – Inservice
07/13/26	09/04/26	

***Expected Graduation Date is the student's graduation date if perfect attendance is maintained and there are no other school closures or delays**

SCHEDULE (160-A) - CANTON

Full-time Schedule – 4 Weeks; Monday – Friday 8:00 AM – 4:30 PM

Start Date	Expected Graduation Date	Holiday
07/13/26	08/07/26	
08/03/26	08/28/26	
08/24/26	09/22/26	Inservice 9/04/26, Labor Day 09/07/26
09/14/26	10/09/26	
10/05/26	11/02/26	Columbus Day 10/12/26
10/26/26	11/20/26	Inservice 10/30/26
11/16/26	12/15/26	Thanksgiving 11/27/25 & Black Friday 11/28/25
12/07/26	01/12/27	Christmas Week & New Year's Day 1/1/27
01/04/27	02/01/27	MLK Day 01/18/27
01/25/27	02/22/27	President's Day 2/15/27
02/16/27	03/15/27	
03/08/27	04/05/27	Good Friday 3/26/27
03/29/27	04/23/27	
04/19/27	05/14/27	
05/10/27	06/07/27	Memorial Day 05/31/27
06/01/27	06/25/27	
06/21/27	07/16/27	Inservice 07/02/27, Independence Day 07/05/27

***Expected Graduation Date is the student's graduation date if perfect attendance is maintained and there are no other school closures or delays**

HEAVY EQUIPMENT & CONSTRUCTION SAFETY COURSE (160 HOURS)

HEAVY EQUIPMENT

HEAVY EQUIPMENT OPERATION 160 HRS

Heavy Equipment Operation provides students with the basic skills and fundamentals needed to obtain an entry level position in the Heavy Equipment field. Students will receive NCCER Core Curriculum and Level One Certifications. Modular credit will be applied for NCCER Levels Two and Three. Certifications are granted on various pieces of equipment.

TOTAL PROGRAM HOURS 160HRS PROGRAM OBJECTIVES

This program is designed for individuals who have no previous heavy equipment experience. Training prepares students for entry-level employment as a heavy equipment operator.

TRAINING ORDER

The order of training sections is subject to change pending the best interest of the student, weather conditions, etc. If changes occur, students will still receive the full amount of training hours detailed within each component.

HEAVY EQUIPMENT & CONSTRUCTION SAFETY COURSE: SUBJECT OUTLINE

HEAVY EQUIPMENT OPERATION

NCCER Core

- Core curriculum is the foundation for the Contren Learning series created by the NCCER. Topics include: basic safety, introduction to construction math, introduction to hand tools, power tools, and blueprints. Core curriculum also includes basic rigging, communication skills, and basic employability skills.

NCCER Level I

- Heavy Equipment Operations Level I contains an introduction to the trade, heavy equipment safety, identification of heavy equipment, basic operational techniques, operation of utility tractors and heavy-duty articulated tractors as used in the construction industry, and grades part I.

NCCER Level II

- This session contains introduction to earthmoving, dump trucks, rollers, scrapers, loaders, forklifts, excavation math, grades part II, and civil blueprint reading.

NCCER Level III

- This session contains introductory skills for dozers, backhoes, and excavators.

SCHEDULE (160-HE)

Full-time Schedule – 4 Weeks; Monday – Friday 8:00 AM – 4:30 PM

Start Date	Expected Graduation Date	Holiday
07/14/25	08/08/25	
08/11/25	09/08/25	Labor Day 09/01/25
09/08/25	10/03/25	
10/06/25	10/31/25	
11/03/25	12/02/25	Thanksgiving Day 11/27/25 & Black Friday 11/28/25
12/01/25	01/06/26	Christmas Week 12/25/25 – 1/1/26
01/12/26	02/09/26	MLK Day 01/19/26 - Inservice
02/09/26	03/06/26	
03/09/26	04/03/26	
04/06/26	05/01/26	
05/04/26	06/01/26	Memorial Day 05/25/26
06/01/26	06/29/26	Juneteenth 06/19/26 – Inservice
06/29/26	07/24/26	

***Expected Graduation Date is the student's graduation date if perfect attendance is maintained and there are no other school closures or delays**

CRANE OPERATIONS TRAINING PROGRAM (120 CLOCK HOURS)

MOBILE CRANE

CLASSROOM INSTRUCTION 40 HRS

Classroom instruction introduces students to the mobile crane. It covers a wide range of subjects including basic principles, rigging practices, crane safety, load dynamics, lift planning, and more.

HANDS-ON CRANE TRAINING 80 HRS

Hands-on training will allow the students to become familiar with the mobile crane and practice working on safety, movements, and lifts. Training will cover hand signals, charts, serial numbers, machine setup, crane stability, maneuvering the machine, rigging & rigging hardware, extending the riggers, and different picks.

TOTAL PROGRAM HOURS ---------- 120 HRS

PROGRAM OBJECTIVES

This program is designed for individuals who have no mobile crane experience. Training prepares students for the crane certification exam and entry-level employment as a crane operator.

TRAINING ORDER

The order of training sections is subject to change pending the best interest of the student, weather conditions, etc. If changes occur, students will still receive the full amount of training hours detailed within each component.

CRANE OPERATIONS TRAINING PROGRAM (120 CLOCK HOURS): SUBJECT OUTLINE

MOBILE CRANE OPERATIONS

NCCER Level I

- Mobile Crane Operations Level I contains orientation to the trade, basic principles of cranes, rigging practices, crane communications, crane safety and emergency procedures, and operating a crane.

NCCER Level II

- Mobile Crane Operations Level II contains machine power flow, computer aids / operator aids, wire rope, mobile crane maintenance and inspections, load dynamics, transporting requirements, and on-site equipment movement.

NCCER Level III

- Mobile Crane Operations Level III contains load charts, lift planning, telescopic boom attachment assembly & disassembly, lattice boom assembly & disassembly, hoisting personnel, and advanced operational techniques.

Lab Training

- This portion of the course offers hands-on training for mobile crane operation.

SCHEDULE (120) - Crane

Full-time Schedule – 3 Weeks; Monday – Friday 8:00 AM – 4:30 PM

Start Date	Expected Graduation Date	Holiday
07/14/25	08/01/25	
08/25/25	09/15/25	Labor Day 09/01/25
10/13/25	10/31/25	
11/24/25	12/17/25	Thanksgiving Day 11/27/25 & Black Friday 11/28/25
01/12/26	02/02/26	MLK Day 01/19/26 - Inservice
02/09/26	02/27/26	
03/09/26	03/27/26	
04/06/26	04/24/26	
05/04/26	05/22/26	
06/01/26	06/22/26	Juneteenth 06/19/26 – Inservice
06/29/26	07/17/26	

***Expected Graduation Date is the student's graduation date if perfect attendance is maintained and there are no other school closures or delays**

STRAIGHT TRUCK / BUS TRAINING PROGRAM (100 CLOCK HOURS)

CLASS B

CLASSROOM INSTRUCTION 48 HRS

Classroom instruction introduces students to the trucking industry; its regulations, laws, taxes, and standards. It covers a wide range of subjects to strengthen the student's knowledge in truck driving techniques, maneuvers, and safety awareness.

YARD & ROAD INSTRUCTION 52 HRS

Yard instruction consists of teaching students how to properly maintain their equipment, couple and uncouple tractor- trailer combination units, perform vehicle inspections, and practice various backing maneuvers to advance the student's skill level. Road instruction introduces the students to various traffic situations and roadway systems to develop safe driving techniques. Students apply speed and space management, visual search, communication, shifting techniques, double clutching, progressive shifting, and defensive driving techniques to safely operate a tractor-trailer.

TOTAL PROGRAM HOURS ---------- 100 HRS

PROGRAM OBJECTIVES

This program is designed for individuals who have no previous tractor-trailer experience. Training prepares students for the CDL Skills Exam and entry-level employment as a tractor-trailer driver.

THE OHIO DEPARTMENT OF PUBLIC SAFETY TRAINING REGULATIONS

The Department of Public Safety's training regulations requires students to receive a minimum of 40 hours behind-the- wheel training time. To comply with these regulations, each student will receive a minimum of 10 hours of behind-the- wheel instruction time during on-yard training and 10 hours of behind-the-wheel time during on-road training. The balance of 20 hours behind-the-wheel instruction can be allocated to yard training or road instruction (at the instructor's discretion) depending on the needs of the student. OAC 4501-7-28(k)

TRAINING ORDER

The order of training sections is subject to change pending the best interest of the student, weather conditions, etc. In the event that changes occur, students will still receive the full amount of training hours detailed within each component.

STRAIGHT TRUCK / BUS TRAINING PROGRAM (100 CLOCK HOURS): SUBJECT OUTLINE

CLASSROOM

- Orientation
- Traffic Laws
- Rules & Regulations of PUCO
- Pre- & Post-Trip Inspections
- Federal Motor Carrier Safety Regulations
- CDL Requirements
- Backing & Docking
- Coupling & Uncoupling
- Vehicle Braking, Lighting & Emergency Equipment
- Occupant Protection Devices
- Control Systems & the Dashboard
- Basic Control & Handling

- Shifting & Operating Transmissions
- Distracted Driving
- Night Operation
- Great Lakes Driver Safety Course
    - Visual Search / No Zone
    - Communications
    - Speed Management
    - Space Management
- Defensive Driving
- Extreme Driving Conditions
- Hazard Perception
- Registration & Licensing Laws
- State Test – Practice Test
- Skid Control & Recovery, Jackknifing, & Other Emergencies
- Railroad-Highway Grade Crossings & Emergency Notification / Proper Public Thoroughfare Railroad
- Special Taxes
- Identification & Diagnosis of Malfunctions
- Roadside Inspections
- Maintenance
- Handling & Documenting Cargo
- Environmental Compliance Issues
- Emerging Commercial Motor Vehicle Safety Technologies
- Fatigue & Wellness Awareness
- CSA / Driver Safety Ratings
- Special Rigs
- The Effects of Driver Fatigue
- Crash Reporting & Financial Responsibility Laws
- Accidents & Breakdowns
- Post-Crash Procedures
- Human Trafficking
- Hazmat
- Courteous Driving Practices
- CMV “No Zone”
- Safe Driving Practices / Distracted Driving
- FMCSR DOT Open Book Exam
- Crossing the Canadian Border
- External Communication
- Whistleblower / Coercion
- Basic Business Practice
- Map Reading
- Trip Planning
- Log Books
- Practice Logs
- Hours of Service
- Log Exam
- Drugs & Alcohol
- Medical Requirements
- Yard Orientation
- Placement Presentation
- Final Exam

YARD & ROAD INSTRUCTION

Preventative Maintenance

- Students learn the basic components of preventative maintenance including troubleshooting, changing of lights, filters and replacement, air brake system maintenance, checking for proper lubrication levels, tire conditions and pressure, and record keeping.

Vehicle Pre-Trip Inspections / Straight-Line Backing

- Educates and emphasizes the importance of systematic vehicle inspections. The student will learn the necessary skills for proper inspection procedures along with the carriers' and driver's legal responsibilities regarding the daily inspection of their tractor and trailer. The student will also develop the necessary skills to successfully straight-line back a tractor-trailer unit.

Coupling & Uncoupling

- Provides students with the exact steps to safety and properly couple and uncouple standard tractor and trailer combinations. Problems commonly associated with coupling and uncoupling are identified and possible solutions are provided.

Backing Maneuvers

- Provides the students with the necessary skills to perform various backing maneuvers. Students practice offset backing left/right, alley dock, and parallel parking.

Road Training

- This portion of training provides students with behind-the-wheel experience in various traffic situations and on various roadway systems. Students apply speed and space management, visual search, communication, shifting techniques, double clutching, progressive shifting, and defensive driving techniques to safely operate a tractor- trailer.

SCHEDULE (100-B)

Full-time Schedule – 2.5 Weeks; Monday – Friday 8:00 AM – 4:30 PM

Start Date	Expected Graduation Date	Holidays
07/14/25	07/30/25	
08/04/25	08/20/25	
08/25/25	09/11/25	Labor Day 09/01/25
09/15/25	10/01/25	
10/06/25	10/22/25	
10/27/25	11/12/25	
11/17/25	12/05/25	Thanksgiving 11/27/25 & Black Friday 11/28/25
12/08/25	12/24/25	Christmas Week 12/25/25 – 1/1/26
01/12/26	01/29/26	MLK Day 01/19/26 - Inservice
02/02/26	02/18/26	
02/23/26	03/11/26	
03/16/26	04/01/26	
04/06/26	04/22/26	
04/27/26	05/13/26	
05/18/26	06/04/26	Memorial Day 05/25/26
06/08/26	06/25/26	Juneteenth 06/19/26 – Inservice
06/29/26	07/15/26	

***Expected Graduation Date is the student's graduation date if perfect attendance is maintained and there are no other school closures or delays**

SCHEDULE (100-B) - CANTON

Full-time Schedule – 2.5 Weeks; Monday – Friday 8:00 AM – 4:30 PM

Start Date	Expected Graduation Date	Holidays
07/13/26	07/29/26	
08/03/26	08/19/26	
08/24/26	09/11/26	Inservice 09/04/26, Labor Day 09/07/26
09/14/26	09/30/26	
10/05/26	10/21/26	Columbus Day 10/12/26
10/26/26	11/20/26	Inservice 10/30/26
11/16/26	12/02/26	Thanksgiving 11/26/26 & Black Friday 11/27/26
12/07/26	12/23/26	Christmas Week 12/24-30/26 & New Year's Day 01/1/27
01/04/27	01/21/27	MLK Day 01/18/27
01/25/27	02/10/27	President's Day 02/15/27
02/16/27	03/04/27	
03/08/27	03/24/27	Good Friday 03/26/27, Inservice 03/29/26
03/29/27	04/14/27	
04/19/27	05/05/27	
05/10/27	05/26/27	Memorial Day 05/31/27
06/01/27	06/17/27	
06/21/27	07/09/27	Inservice 07/02/27, Independence Day 07/05/27

***Expected Graduation Date is the student's graduation date if perfect attendance is maintained and there are no other school closures or delays**

CDL REFRESHER COURSE (40 CLOCK HOURS)

DRIVING RANGE

Driving range instruction will consist of various backing maneuvers to refresh driving skills. Students will improve their driving abilities through practicing straight-line backing, offset backing left/right, alley dock, and parallel parking.

ROAD TRAINING

On the road instruction gives students the opportunity to practice driving skills in various traffic situations and on various roadway systems. Students apply speed and space management, visual search, communication, shifting techniques, double clutching, progressive shifting, and defensive driving techniques to operate a tractor-trailer.

TOTAL PROGRAM HOURS ---------- 40 HRS

PROGRAM OBJECTIVES

The program provides an excellent opportunity for those students who have their commercial driver's license but need to improve driving skills through focused, hand-on driving training.

This 40-hour individualized refresher course is designed for drivers who already have a Class A or B CDL with some commercial driving experience. While updating on current rules and regulations based on industry standards, the program allows growth on commercial trucking skills to ensure being well prepared for the challenges on the road that exist in the trucking industry.